



INVESTIGATING AND DISCIPLINARY COMMITTEE

**MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH
ON 3RD MARCH 2016 AT 5:00PM**

PRESENT:

Councillors:

D.G. Carter, W. David, S. Morgan, Ms J. Pritchard, R. Woodyatt, and J. Taylor

Together with:

L. Donovan (Acting Head of Human Resources and Organisational Development), D. Street (Corporate Director - Social Services), K. Howell (Partner - Geldards), C. Lodwick (Solicitor - Geldards).

ANNOUNCEMENT

In the absence of a Chair, the Corporate Director – Social Services opened the meeting and sought Members approval to bring forward Agenda Item No. 4 and by a show of hands this was unanimously agreed.

1. TO NOTE THE RESIGNATION OF THE INCUMBENT CHAIR AND APPOINT A CHAIR

Members noted the resignation of the incumbent Chair and nominations were sought for a Chair. It was moved and seconded that Councillor D.G. Carter be appointed as Chair and by a show of hands this was unanimously agreed.

RESOLVED that Councillor D.G. Carter be appointed as Chair.

Councillor Carter thanked Members for their support and took the Chair.

2. APOLOGIES

An apology for absence was received from Councillor D. Rees.

3. DECLARATIONS OF INTEREST

There were no declarations of interest received at the beginning or during the course of the meeting.

4. MINUTES – 14TH DECEMBER 2015

It was moved and seconded that the minutes of the meeting held on the 14th December 2015 be approved and by a show of hands this was unanimously agreed.

RESOLVED that the minutes of the Investigation and Disciplinary Committee held on 14th December 2015 (minute nos. 1 - 5 be approved as correct record and signed by the Chair.

5. EXEMPT MATTER

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information. By a show of hands this was unanimously agreed and it was

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public may be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 12 of Schedule 12A of the Local Government Act 1972 (As Amended).

6. TO CONSIDER REFERRAL(S) UNDER THE COUNCIL'S DISCIPLINARY PROCEDURE FOR STATUTORY OFFICERS (VERBAL UPDATE).

Members received a verbal update on the progression of the internal investigation process and having fully considered the issues involved and the advice of Officers and Legal Advisors it was moved and seconded that the recommendations made be approved and by a show of hands this was unanimously agreed.

RESOLVED that: -

- (i) the Preliminary Investigation continue as agreed;
- (ii) the minor revisions to the Terms of Reference for the Independent Investigator be approved;
- (iii) the revisions to the provisions as presented be approved;
- (iv) the previously agreed information management process continue unchanged;
- (v) a further refresher training session for the Members of the Investigation and Disciplinary Committee be arranged before its next meeting.

The meeting closed at 6.15 p.m.

Approved as a correct record, and subject to any amendments or corrections agreed and recorded in the minutes of the next meeting, they were signed by the Chair.

CHAIR